



Arizona Private Car Sale Checklist

Use this checklist to prepare for a private vehicle sale in Arizona. Requirements can vary by vehicle type, lien status, and situation, so always confirm with the Arizona Motor Vehicle Division (MVD) before completing the transaction.

QUICK ANSWER

To sell a car in Arizona, sign the title over to the buyer (no notarization required for a standard sale) and complete the odometer disclosure for vehicles under 10 years old. In Arizona, your license plates stay with you, not the vehicle — remove them and either transfer them to another car or surrender them. Arizona also lets you file a Sold Notice with the MVD to release liability. The buyer then has 15 days to apply for a new title. Verify current requirements with the Arizona MVD.

KEY FACTS

State	Arizona
Agency	Arizona Motor Vehicle Division (MVD)
Process	See official source
Notary required	No
Bill of sale	Conditional
Odometer disclosure	Yes
Last reviewed	July 6, 2026

QUICK REFERENCE

NOTARY No	BILL OF SALE Conditional	ODOMETER Yes	INSPECTION Not specified
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PRINTABLE CHECKLIST

Seller checklist

- ☐ **Signed vehicle title** **REQUIRED**
The seller must sign the title over to the buyer. Sign exactly as your name appears on the title.
- ☐ **Odometer disclosure statement** **REQUIRED**
Required by federal law for vehicles less than 10 years old under 16,000 lbs. Usually completed on the title itself.
- ☐ **Bill of sale** **RECOMMENDED**
A written record of the sale including VIN, price, date, buyer and seller information. Requirements vary by state.
- ☐ **Vehicle history report (recommended)** **RECOMMENDED**
Not required but strongly recommended. Helps buyer verify ownership and history.
- ☐ **Release of liability / notice of sale filed with state** **CONDITIONAL**
Protects the seller from liability after the vehicle is sold. Requirements and process vary by state.
- ☐ **Lien release (if vehicle had a loan)** **CONDITIONAL**
If there is an outstanding loan on the vehicle, the lienholder must release the lien before or at the time of sale.

Required forms

- ☐ **Signed vehicle title** **REQUIRED**
The certificate of title signed over to the buyer.
- ☐ **Odometer Disclosure Statement** **CONDITIONAL**
May be on the title itself or a separate form for older titles.

SPECIAL REQUIREMENTS

Notary: No — Notarization is not required for a standard private-party title assignment; it is only required when a Power of Attorney is used.

Bill of sale: Conditional — A bill of sale is not always required when the signed title is available, but a Title Transfer Bill of Sale (Form 38-1306) is used when the title is unavailable or when using eTitle Transfer. Keep a copy for your records.

Odometer disclosure: Yes — Required by federal law for vehicles under 10 years old.



STEP-BY-STEP PROCESS

- 1 Verify the title is clear of liens before selling.
- 2 Sign the title over to the buyer in the designated section.
- 3 Complete the odometer disclosure on the title.
- 4 Provide the buyer with the signed title and any other required documents.
- 5 Notify the state motor vehicle agency of the sale if required.
- 6 Remove your license plates if required by your state.
- 7 Cancel your insurance or transfer it to your new vehicle.

COMMON MISTAKES

- Leaving your plates on the car — Arizona plates belong to you, not the vehicle; remove them before handing it over.
- Not filing a Sold Notice with the Arizona MVD to release your liability after the sale.
- Skipping the odometer disclosure for a vehicle under 10 years old.
- Assuming the title must be notarized — Arizona does not require it for a standard sale.

OFFICIAL SOURCES

Arizona MVD — Selling a Vehicle

<https://azdot.gov/mvd/services/registration-plates-title/selling-vehicle>

Arizona MVD

<https://azdot.gov/motor-vehicles>