



Oklahoma Used Car Buyer's Paperwork Checklist

Use this checklist to prepare for buying a used vehicle from a private seller in Oklahoma. Confirm the latest requirements with the Oklahoma Tax Commission — Motor Vehicle Division before completing your transaction.

KEY FACTS

State	Oklahoma
Agency	Oklahoma Tax Commission — Motor Vehicle Division
Process	See official source
Notary required	Yes
Bill of sale	Conditional
Odometer disclosure	Yes
Filing deadline	30 days
Last reviewed	May 13, 2026

QUICK REFERENCE

NOTARY Yes	BILL OF SALE Conditional	ODOMETER Yes	INSPECTION No
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IMPORTANT DEADLINES

Within 30 days

Oklahoma requires the buyer to apply for a title transfer within 30 days of the assignment date. Vehicle registration must also be completed within 2 calendar months of purchase.

PRINTABLE CHECKLIST

Buyer checklist

- ☐ **Signed title from seller** **REQUIRED**
The seller must have signed the title over to you. Check that the odometer reading is noted.
- ☐ **Bill of sale** **RECOMMENDED**
Proof of purchase with VIN, price, and both parties' information.
- ☐ **Government-issued photo ID** **REQUIRED**
Required when submitting title transfer paperwork.
- ☐ **Payment for title transfer fees** **REQUIRED**
Fees vary by state. Check your state's official DMV fee schedule.
- ☐ **Proof of insurance** **REQUIRED**
Most states require proof of minimum liability insurance before issuing plates.
- ☐ **Sales tax payment** **CONDITIONAL**
Sales or use tax is typically due when registering the vehicle. Rate and basis vary by state.

Required forms

- ☐ **Signed title from seller** **REQUIRED**
The seller must sign the title over to you. Verify the VIN and odometer reading.
- ☐ **Title transfer application** **REQUIRED**
Form required to apply for a new title in your name. Requirements vary by state.

SPECIAL REQUIREMENTS

Notary: Yes — Oklahoma requires a properly assigned and notarized certificate of title for all private-party transfers. For vehicles with electronic titles (mandatory as of July 1, 2025), the seller must complete and notarize Form 718 — Bill of Sale of an Electronic Title.



Bill of sale: Conditional — A bill of sale (Form 718) is required when the vehicle has an electronic title. Purchase price documentation such as Form 722-1 (Declaration of Vehicle Purchase Price) is required for all transfers.

Odometer disclosure: Yes — Required by federal law for vehicles under 10 years old.

Inspection: No — Oklahoma does not require a seller-provided safety or emissions certificate for in-state title transfers. A VIN inspection (\$4 fee) is required only for out-of-state titles being transferred to Oklahoma.

STEP-BY-STEP PROCESS

- 1 Run a vehicle history report (e.g., CARFAX or NMVTIS) before purchase.
- 2 Verify the seller's name matches the name on the title.
- 3 Ensure the title is free of liens or confirm the lien will be resolved.
- 4 Have the seller sign the title over to you and complete odometer disclosure.
- 5 Obtain a bill of sale from the seller.
- 6 Submit the signed title, application, fees, and proof of insurance to your state DMV.
- 7 Pay any applicable sales tax.

COMMON MISTAKES

- Not verifying that the seller is the titled owner.
- Failing to check for outstanding liens before purchase.
- Missing the deadline to register the vehicle after purchase.
- Not getting a bill of sale.

OFFICIAL SOURCES

Oklahoma — Vehicle Titles

<https://oklahoma.gov/service/all-services/auto-vehicle/vehicle-titles.html>

Oklahoma Tax Commission Motor Vehicles

<https://oklahoma.gov/tax/motor-vehicles.html>