



South Dakota Used Car Buyer's Paperwork Checklist

Use this checklist to prepare for buying a used vehicle from a private seller in South Dakota. Confirm the latest requirements with the South Dakota Division of Motor Vehicles before completing your transaction.

KEY FACTS

State	South Dakota
Agency	South Dakota Division of Motor Vehicles
Process	See official source
Notary required	No
Bill of sale	Yes
Odometer disclosure	Yes
Filing deadline	45 days
Last reviewed	May 13, 2026

QUICK REFERENCE

NOTARY No	BILL OF SALE Yes	ODOMETER Yes	INSPECTION No
---------------------	----------------------------	------------------------	-------------------------

IMPORTANT DEADLINES

Within 45 days

Buyer must transfer the title into their name within 45 days of purchase at the local county treasurer's office.

PRINTABLE CHECKLIST

Buyer checklist

- ☐ **Signed title from seller** **REQUIRED**
The seller must have signed the title over to you. Check that the odometer reading is noted.
- ☐ **Bill of sale** **RECOMMENDED**
Proof of purchase with VIN, price, and both parties' information.
- ☐ **Government-issued photo ID** **REQUIRED**
Required when submitting title transfer paperwork.
- ☐ **Payment for title transfer fees** **REQUIRED**
Fees vary by state. Check your state's official DMV fee schedule.
- ☐ **Proof of insurance** **REQUIRED**
Most states require proof of minimum liability insurance before issuing plates.
- ☐ **Sales tax payment** **CONDITIONAL**
Sales or use tax is typically due when registering the vehicle. Rate and basis vary by state.

Required forms

- ☐ **Signed title from seller** **REQUIRED**
The seller must sign the title over to you. Verify the VIN and odometer reading.
- ☐ **Title transfer application** **REQUIRED**
Form required to apply for a new title in your name. Requirements vary by state.

SPECIAL REQUIREMENTS

Notary: No — South Dakota does not require notarization of the title or bill of sale for private-party vehicle sales.

Bill of sale: Yes — A bill of sale is required for all private-party vehicle sales in South Dakota. The buyer must present it at the county treasurer's office along with the assigned title.

Odometer disclosure: Yes — Required by federal law for vehicles under 10 years old.



Inspection: No — South Dakota has no statewide vehicle emissions or safety inspection requirement for private passenger car sales.

STEP-BY-STEP PROCESS

- 1 Run a vehicle history report (e.g., CARFAX or NMVTIS) before purchase.
- 2 Verify the seller's name matches the name on the title.
- 3 Ensure the title is free of liens or confirm the lien will be resolved.
- 4 Have the seller sign the title over to you and complete odometer disclosure.
- 5 Obtain a bill of sale from the seller.
- 6 Submit the signed title, application, fees, and proof of insurance to your state DMV.
- 7 Pay any applicable sales tax.

COMMON MISTAKES

- Not verifying that the seller is the titled owner.
- Failing to check for outstanding liens before purchase.
- Missing the deadline to register the vehicle after purchase.
- Not getting a bill of sale.

OFFICIAL SOURCES

South Dakota DOR — Motor Vehicle Titles

<https://dor.sd.gov/individuals/motor-vehicle/all-vehicles-title-fees-registration/>

South Dakota DMV

<https://dor.sd.gov/drivers-vehicles/>